

RENISHA MARIE ASHFORD

Inglewood, CA 90301 | (323) 738-0122 | RenishaMarie@hotmail.com | Reel <https://vimeo.com/251514566>

PRODUCTION EXPERIENCE

Editor		
<i>That's How the Cookie Crumbles</i>	Willie Bass Griffin, Director	Short Film, Fantasy, RED
<i>The Neighbor</i>	Max Philisaire, Prod.	Short Film, Thriller, Cannon 7D mark iii
<i>INOBIS</i>	Corey Slater, Director	Short Film, Drama, Sony F55
<i>The Empty Bowl</i>	Edgar Mendez, Director	Short Film, Drama, Sony F55
<i>The Search</i>	Johnathan Washington, Director	Short Film, Drama, Sony F55
<i>Alive</i>	Johnathan Washington, Director	Short Film, Drama, Sony F55

WORK HISTORY

Department of Veterans Affairs – Los Angeles, CA 10/2007 – 08/2015
Program Specialist GS9

- Processed the Family Medical Leave Act (FMLA) and Voluntary Leave Transfer Program (VLTP) applications for all five of the VA Greater Los Angeles Health Care System (GLA) facilities.
- Prepared FMLA, VLTP, advance sick leave, advance annual leave and extended leave without pay correspondence for the Chief of Human Resources.
- Updated the special leave data base and special leave reports via Excel.
- Sent e-mail notifications to various supervisors and/or Service Chiefs throughout GLA notifying them of their employees FMLA submission.
- The liaison between the employee and their service ensuring both parties are in compliance with the non-discrimination statutes of the FMLA program.

EDUCATION

The Los Angeles Film School – Hollywood, CA 08/2015 – 06/2018
Bachelor of Science, Film Production

- Concentration: Editing

SKILLS

- **Software:** Microsoft Word, Microsoft Excel, Final Draft, Avid, Adobe Premiere Pro, After Effects, and Adobe Photo Shop
- **Hardware:** Sony F55, and Canon Rebel
- **Additional Skills:** Cooking, Dance, Write, Graphic Design, Voice Over, On-Air Personality, Script Supervisor, 1st AD, and type over 60wpm